

DYAL SINGH COLLEGE: LODI ROAD: NEW DELHI

«SNO»

May 15, 2024

DSC/ADMN/

Dear Dr./Mr./Mrs./Ms. «NAME»,

As you are aware that the University semester Examinations are commencing from 21st May 2024, the duty list of the teaching staff for the University semester Examination May/June 2024 is being notified. May I request you to accept the position of «DESIG» of the Examination on the days given below. If you are unable to report for duty on a particular day, you should apply for suitable leave in advance and give at least 24 hours' notice to the Superintendent and arrange for replacement from among your colleagues. You, will, however, complete the requisite number of duties. Additional duties can be assignment later if, required.

If you have University Examination Script Evaluation duty clashing with other University duty, inform the college along with letter of appointment as examiner for exemption of duty or arrange for mutual exchange of duty.

Kindly note down following duties assigned to you as Additional/Deputy Supdt.

Morning Duties: - «MORNING» - 2024

«mduty» duties

Evening Duties: - «EVENING» - 2024

«eduty» duties

Total duties: «TOTAL»

Reporting time to the Add. / Deputy Superintendent is 45 minutes before the commencement of the Examination, i.e., 8:15 a.m. for the morning session at 01:45 p.m. for the evening session.

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Principal / Superintendent Examinations.

Reporting time for morning duty (08:15 am)
Reporting time for evening duty (01:45 pm)

DYAL SINGH COLLEGE (M) LODHI ROAD, NEW DELHI-03

(Examination Duty May-June, 2024)

S.NO.	code	NAME	DEPT	DUTY	MORNING DUTY							TOTAL	EVENING DUTY					TOTAL	G.TOTAL
1	TS/REG/454	JASLEEN KAUR	BOTANY	ADDL/DY SUPT.	21-May-24		31-May-24	4-Jun-24				3	26-May-24	27-May-24	31-May-24	18-Jun-24		4	7
2	TS/REG/082	A.K.BHAGI	CHEMISTRY	ADDL/DY SUPT.	21-May-24	22-May-24	27-May-24	28-May-24	6-Jun-24			5	21-May-24	22-May-24				2	7
3	TS/REG/135	AMIT KUMAR	CHEMISTRY	ADDL/DY SUPT.	22-May-24	28-May-24	29-May-24	3-Jun-24	5-Jun-24			5	24-May-24	5-Jun-24				2	7
4	TS/REG/350	NAVNEET MANAV	CHEMISTRY	ADDL/DY SUPT.	6-Jun-24	10-Jun-24	14-Jun-24	19-Jun-24				4	6-Jun-24	10-Jun-24	14-Jun-24			3	7
5	TS/REG/333	SHISH PAL SINHMAR	COMMERCE	ADDL/DY SUPT.	7-Jun-24	8-Jun-24	11-Jun-24	13-Jun-24	18-Jun-24			5	7-Jun-24	8-Jun-24	12-Jun-24	19-Jun-24		4	9
6	TS/REG/432	KAMALJIT SINGH	PUNJABI	ADDL/DY SUPT.	24-May-24	27-May-24	5-Jun-24	12-Jun-24				4	1-Jun-24	4-Jun-24	9-Jun-24	11-Jun-24	13-Jun-24	5	9
7	TS/REG/374	PRIYA VRAT ARYA	ZOOLOGY	ADDL/DY SUPT.	29-May-24	30-May-24	3-Jun-24					3	28-May-24	29-May-24	30-May-24	3-Jun-24		4	7
8	TS/REG/110	ROMA KATYAL	BOTANY	DY SUPTD	21-May-24	24-May-24	31-May-24	4-Jun-24				4	26-May-24	27-May-24	31-May-24			3	7
9	TS/REG/101	KIRAN PAL SINGH	CHEMISTRY	DY SUPTD	5-Jun-24	11-Jun-24	12-Jun-24	13-Jun-24				4	28-May-24	4-Jun-24	12-Jun-24			3	7
10	TS/REG/320	ALKA GUPTA	CHEMISTRY	DY SUPTD	22-May-24	27-May-24	29-May-24	31-May-24	3-Jun-24			5	31-May-24	7-Jun-24				2	7
11	TS/REG/321	SHALINI AGGARWAL	COMMERCE	DY SUPTD	28-May-24	29-May-24	30-May-24	31-May-24	4-Jun-24	7-Jun-24		6	30-May-24	31-May-24	7-Jun-24			3	9
12	TS/REG/456	JYOTI PAUL	COMMERCE	DY SUPTD	27-May-24	28-May-24	6-Jun-24	7-Jun-24	10-Jun-24	11-Jun-24	3-Jun-24	7	3-Jun-24	9-Jun-24				2	9
13	TS/REG/118	HEMA BANATI	COMPUTER SCIENCE	DY SUPTD	28-May-24	29-May-24	3-Jun-24	5-Jun-24	6-Jun-24			5	3-Jun-24	6-Jun-24				2	7
14	TS/REG/078	KOKILA SEHGAL	ENGLISH	DY SUPTD	28-May-24	29-May-24	3-Jun-24	7-Jun-24	12-Jun-24	14-Jun-24		6	30-May-24	10-Jun-24	11-Jun-24			3	9
15	TS/REG/711	RAJESH KUMAR ABHAY	GEOGRAPHY	DY SUPTD	27-May-24	31-May-24	6-Jun-24	12-Jun-24				4	28-May-24	6-Jun-24	13-Jun-24			3	7
16	TS/REG/125	VIJAY PAL	HINDI	DY SUPTD	21-May-24	22-May-24	24-May-24	27-May-24	3-Jun-24	4-Jun-24		6	21-May-24	22-May-24	24-May-24			3	9
17	TS/REG/081	PUJA VIJH	HISTORY	DY SUPTD	21-May-24	22-May-24	24-May-24	27-May-24	28-May-24			5	21-May-24	22-May-24	24-May-24	27-May-24		4	9
18	TS/REG/708	UMA SHANKER SINGH	HISTORY	DY SUPTD	27-May-24	29-May-24	30-May-24	3-Jun-24	5-Jun-24	6-Jun-24	11-Jun-24	7	8-Jun-24	29-May-24				2	9
19	TS/REG/113	ARUN PAL SINGH	MATHEMATICS	DY SUPTD	22-May-24	29-May-24	4-Jun-24	5-Jun-24	11-Jun-24			5	22-May-24	29-May-24	4-Jun-24	5-Jun-24		4	9
20	TS/REG/115	SANDEEP MEHTA	PHYSICAL EDUCATION	DY SUPTD	22-May-24	27-May-24	29-May-24	4-Jun-24	6-Jun-24	10-Jun-24		6	24-May-24	1-Jun-24	11-Jun-24			3	9
21	TS/REG/059	RENU GULIANI	PHYSICS	DY SUPTD	22-May-24	24-May-24	27-May-24	29-May-24	3-Jun-24			5	22-May-24	29-May-24				2	7
22	TS/REG/116	RAJ KUMAR	POLITICAL SCIENCE	DY SUPTD	21-May-24	28-May-24	30-May-24	3-Jun-24	5-Jun-24	7-Jun-24		6	27-May-24	10-Jun-24	12-Jun-24			3	9
23	TS/REG/446	MANOJ KUMAR	POLITICAL SCIENCE	DY SUPTD	27-May-24	29-May-24	30-May-24	3-Jun-24	5-Jun-24	12-Jun-24		6	27-May-24	29-May-24	30-May-24			3	9
24	TS/REG/100	RAVINDER SINGH	PUNJABI	DY SUPTD	21-May-24	28-May-24	3-Jun-24	5-Jun-24	8-Jun-24	12-Jun-24	13-Jun-24	7	22-May-24	11-Jun-24				2	9

Sd/-
Prof. V.K.Paliwal
Superintendent
(Examination May-June, 2024)