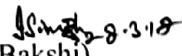


Date: 28.3.2018

NOTICE

All the teaching and non-teaching employees are required to fill the option form and undertaking form under 7th CPC and submit the same in the college office immediately.

The requisite forms can be collected from Mr. Chandan Singh in the college office.


(Dr. I.S. Bakshi)
Principal

Copy

- Staff Room notice Board
- Non-teaching Office Notice Board
- College website
- Circulate among all staff members

UNDERTAKING

FOR 7th CPC

I hereby undertake that any excess payment made that may be found to have been made as a result of incorrect fixation of pay in the revised scales or grant of inappropriate pay band/grade pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the college either by adjustment against future payment due to me or otherwise.

Signature _____

Name _____

Designation _____

Office/Department _____

Date: _____

**FORM OF OPTION
FOR 7th CPC**

* (i) I _____ hereby elect the revised pay structure with effect from 1st January 2016.

* (ii) I _____ hereby elect to continue on pay Band and Grade pay of substantive/ officiating post mentioned below until:

* the date of my next increment/ the date of my subsequent increment raising my pay to _____ / I vacate or cease to draw pay in the existing pay structure / the date of my promotion / upgradation to the post of _____.

Existing Pay Band and Grade pay _____

Signature _____

Name _____

Designation _____

Office/Department _____

~~* To be scored out, if not applicable~~