

# DYAL SINGH COLLEGE: LODHI ROAD: NEW DELHI

## NOTICE

16.05.17

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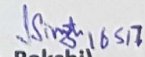
Dear Colleagues:

The consequent upon the ranking of the college by NAAC & NIRF and deliberations with internal members of IQAC, the undersigned shared the NAAC & NIRF reports in detail with Department TIC on 11.05.17. The required follow up actions were also discussed. TIC will share the details in their respective Department meeting. However, the following is notified for your information & necessary action.

- 1) As mentor, assist students allotted to you.
- 2) Take step to get Ph.D. students enrolled under your supervision (those who themselves are not Ph.D. are requested to get themselves registered to pursue Ph.D. degree)
- 3) Society funds be used for academic activities only
- 4) Publish more
- 5) Prepare Teaching Plan (submit in college office within 1 week of beginning of a semester), maintain teacher diaries.
- 6) Identify slow learners in the class & put in extra labour for better learning outcomes.
- 7) Inform your research proposals/outcome to the college Research committee, (notified separately)
- 8) Organize more National/International seminar
- 9) Contribute books to Department Library
- 10) Fix up/attend meetings only during free period every Wednesday 1pm – 2pm.
- 11) With an eye on future ranking process, I call upon all colleagues to contribute towards enhancing the college stature. Towards that end, following committee have been constituted – **Research Committee, Anti Dropout Committee, Media Coordination Committee.**

Further, you are required to mark your attendance in the register in the Principal's office if you visit the college during vacations for official work.

Please submit your leave applications (Earned Leave, EOL, Study Leave, CCL) to college office duly forwarded by TIC w.e.f. Academic session 2017-18.

  
(Dr. I. S. Bakshi)  
Principal

CC:

College website

Staff room N/B