

Dyal Singh College

NOTICE

Dear Colleagues:

The college is required to report details of gifted/donated goods/items/books received free in the department to AGCR as part of the audit of college accounts. You are requested to submit a report of such items received as under by first week of April 2017 for the financial year 2015-16 along with requisite letter from the donee.

S.no.	Name of item/book received	Value in Rs.	Name of the Donee with contact details

Dated

Sign of TIC: _____

Department _____

You are requested to ensure compliance.

Bakshi 10.11.16
(Dr.I.S.Bakshi)

Principal

CC: S.O. Accounts-for information

All Teacher-in-Charges

College website