

# **DYAL SINGH COLLEGE: LODI ROAD: NEW DELHI**

13.06.15

## **NOTICE**

Dear Colleagues,

Further to the notice requesting you to submit your applications for considering your promotion under CAS 2010, the College is in receipt of fresh template/guidelines from the University. You are, therefore, required to submit fresh proforma duly filled (**copy enclosed**). For your reference detailed guidelines to calculate the API score and suggestive issues with respect to CAS 2010 are enclosed. The copy of the documents noted above can be collected from S. O. Administration. Duly filled proforma may please submitted with S. O. Administration on or before 30<sup>th</sup> June, 2015 to enable the college proceed further in the matter.

While filling the proforma, you are required to:

- (a) Restrict the data to the assessment period only
- (b) Attach documentary proofs for the points claimed
- (c) API points claimed have to be strictly as per the articles laid out in the category I, II and III of CAS 2010 as adopted by the University
- (d) No API points can be claimed for the period beyond Assessment period
- (e) The filled form be legible

  
**(Dr. I. S. Bakshi)**  
**Principal**

**CC: Faculty Room Notice Board**  
**College Website**  
**Staff Room Notice Board**  
**Department Notice Board**